

# RESALE DISCLOSURE SERVICES

## THIS IS NOT AN INVOICE

Please submit ALL requests online at [www.fsresidential.com](http://www.fsresidential.com).

Click on "Order Documents & Certificates" to be directed to our ordering site. If you do not have an account, click "Register Now" on the right side of the page to set up an account.

**Documents may be delivered via email, print, or CD**

Printed or CD requests will be shipped via UPS at an additional charge.

Documents are non-returnable / non-refundable

### Services Available

**Allow 6-10 business days (unless otherwise specified) for completion of all requests not submitted on a rush.**

<b>Resale Statement of Account / Processing Fee</b>	\$ 534.00
3-5 Business Day Rush	\$ 81.00
1-2 Business Day Rush	\$ 164.00
Updated Statement Fee (within 30 days of original disclosure)	Free
Updated Statement Fee (after 30 days of original disclosure)	\$ 150.00

*All Statement of Account fees are to be remitted at closing. FirstService Residential will assess a \$75.00 cancellation fee for services rendered if the transfer is cancelled following document delivery. No fees are due if the transfer is cancelled prior to Statement delivery.*

<b>Refinance / Release of Lien Statement of Account</b>	\$ 204.00
3-5 Business Day Rush	\$ 79.00
1-2 Business Day Rush	\$ 159.00
Updated Refi Statement Fee (within 30 days of original disclosure)	Free
Updated Refi Statement Fee (after 30 days of original disclosure)	\$ 122.00

<b>Reverse Mortgage Account Verification</b>	\$ 208.00
3-5 Business Day Rush	\$ 80.00
1-2 Business Day Rush	\$ 162.00

<b>Financial Disclosure Statement</b>	\$ 186.00
3-5 Business Day Rush	\$ 81.00
1-2 Business Day Rush	\$ 164.00
Updated Financial Disclosure (within 90 days of original disclosure)	Free
Updated Financial Disclosure (after 90 days of original disclosure)	\$ 94.00

<b>Standardized / Uniform / Lender Mortgage Questionnaire</b>	\$ 288.00
3-5 Business Day Rush	\$ 82.00
1-2 Business Day Rush	\$ 164.00
Updated Mortgage Questionnaire (within 90 days of original disclosure)	\$ 124.00

<b>Bank Request</b>	Free
3-5 Business Day Rush	\$ 52.00
1-2 Business Day Rush	\$ 75.00

<b>Appraiser Request (3-5 Business Days)</b>	\$ 84.00
1-2 Business Day Rush	\$ 24.00

<b>Loan Estimate Questionnaire (1-2 Business Days)</b>	\$ 44.00
--------------------------------------------------------	----------

### Additional fees that may apply:

Release of Lien Fee	\$ 210.00
Recording Administration Fee	\$ 150.00

### Association Documents Available

**Additional fees are charged for the following documents when requested.**

Articles of Incorporation	\$ 62.00
Association Policies	\$ 46.00
12 Months BOD Meeting Minutes (as available)	\$ 120.00
Budget Package	\$ 62.00
Bylaws	\$ 62.00
CC&Rs	\$ 70.00
Financial Audit	\$ 62.00
Insurance Declaration Page	\$ 62.00
Litigation Letter / Disclosure	\$ 62.00
Management Liability Certificate	\$ 62.00
Occupancy Report	\$ 54.00

**All Fee are per Association / Fees subject to change without notice**